



Board of Directors / Volunteer Application

TRUCKEE YOUTH FOOTBALL & CHEER [TYFC] is comprised of 7 Directors. These Directors are collectively known as “The Board”. Directors are required to be residents of the State of California. Upon appointment to “The Board” these individuals determine the individual officers.

TYFC is a developmental youth sports league focusing on a community program that builds respect and teamwork with our children. As a member of the Board you are committing to overseeing the monthly operations of the league. All members are committing to do their best and conduct themselves with the utmost of respect and professionalism while representing the league. The term of this agreement is for one year and shall include but not limited to the following responsibilities:

- Determine, monitor, and strengthen the league’s programs and events
- Provide financial oversight of league operations
- Ensure effective organizational planning
- Assist in the general operations of the league
- Be prepared to fill various board positions as needed
- Attend monthly board meetings
- Attend most home games to ensure Truckee presents an organized / professional event

APPLICANT INFORMATION:		
Last Name	First	Middle
Street Address		Apt#
City	State	ZIP
Phone	E-mail Address	

BRIEFLY SHARE YOUR INTERESTS FOR BEING A TRUCKEE YOUTH FOOTBALL AND CHEER BOARD MEMBER	
CIRCLE ONE:	
I AM INTERESTED IN A BOARD POSITION	I AM INTERESTED IN A COMMITTEE CHAIR POSITION

DISCLAIMER AND SIGNATURE

* I understand that Truckee Youth Football and Cheer is required by Sierra Youth Football League to conduct a background check on me, which includes a review of criminal history records, sex offender registries, prison offender records and address history.

*I also understand that if elected/appointed, my position is conditional upon the league receiving no inappropriate information on my background check.

Signature

Date

In addition to the 7 Board of Director positions we are also seeking volunteers for the following Committees:

_____ **SWAG**- “Stuff we all get”- Selects, orders and distributes various Truckee Youth Football and Cheer items as a means to help raise funds for the league.

_____ **Equipment**- Inventories, and distributes participant’s equipment. Assists the Board in developing a list of equipment needs and supporting budget.

_____ **Fields**- Manages and coordinates the setup and breakdown of the fields for all home games; to include the management and coordination of field volunteers for hanging banners, scoreboard and cleanup. Coordinates with Parks and Recreation regarding field painting and interaction with the soccer league. Coordinates the rental and management of a Riverview Equipment Shed.

_____ **Website / Information Management**- Provides oversight and management of the TYFC website by coordinating regular postings, managing our SharePoint site, and working with the board regarding communications to our membership.

_____ **Concessions**- Manages the concession pavilion including purchasing, setup, and breakdown; to include the coordination of volunteers and vendors.

_____ **Parent Program**- Manages the flow of information regarding league events, team events and needs are distributed in a timely manner; to include the coordination of Team Mom/Dad volunteers for each team.

_____ **Pictures / Trophies**-Coordinates the scheduling of team pictures by recommending an appropriate professional(s), coordinating picture dates, and distribution processes.

_____ **Coaches education / Training** – Manages all TYFC clinics, ensures compliance with SYFL requirements, interacts with the high school coaches to attend spring training, and coordinates with the board for the selection and approval of all head coaches.

_____ **Registration / Recruitment**- Coordinates and manages registration and recruitment events. Manages banners, newspaper articles, and other events to raise awareness for the league.

_____ **Fundraising** –Schedule and manage community fund raising events

Committee Chairs will coordinate the efforts and plans of their committee with “The Board” through an appointed Board member. Chairs of these committees are not required to attend monthly board meetings but are highly encourage to participate when available.

If interested in a Committee Chair position please initial committee of interest.

Completed applications may be hand delivered to any BOARD member, e-mailed to cmillie@unr.edu or brought to the December 15, 2009 BOARD meeting. Please see our website at truckeeyouthfootballandcheer.com for updates on board meeting time and place.